

Holding Register



Address of holding

CPH Number

Flock / Herd Number
(of this CPH)

Species
(sheep or Goats)

Type of Production
(e.g. milk, meat)

Name of Registered Keeper

Address of Keeper
(if different from above)

Notes for Guidance

Further information and useful reference points are provided on page 20 of this booklet

1. This holding register is designed to help you meet the requirements of The Sheep and Goats (Records, Identification and Movement) (Scotland) Order 2009 that implements Council Regulation (EC) 21/2004 establishing a system for identification and registration of ovine and caprine animals. You must retain your holding register for 3 years. You must make your holding register available on request to inspecting and enforcement officers. All requirements apply at a holding (CPH) level. You may wish to keep a holding register for each holding used or you may record movements between your holdings and ensure that the holding involved in each event is clearly indicated within your register. You do not need to use this register but you must have all the mandatory information it would contain available on farm.

2. There are five key requirements of the legislation for keepers of sheep and goats:

Keeper Registration - You must register as a keeper with the Animal Plant Health Agency (APHA) on every holding (CPH) you use. This also applies to holdings covered by a concession.

Tagging - Your animals must be identified (tagged) at nine months of age or when they leave their holding of birth, whichever is sooner.

Missing tags must be replaced within 28 days of discovering the loss. Replacement tags applied to animals must be recorded. The record sheets in this booklet set out the mandatory information required.

Completion of Movement Documents - You must complete a movement document for every movement, unless the holdings are covered by a concession.

The CPHs of the holdings that the animals move to and from, must be used on the document, do not use a 7000 number.

Notification of Movements to SAMU - You must notify a movement to SAMU within three days of receiving sheep or goats.

If you receive animals from a Scottish Market, they will notify the movement for you.

Records - You must record an annual inventory figure as of 1st December each year, this is the total number of sheep & goats on each holding you use. The Scottish Government will request return of the same figures.

You must record details of all movements, not covered by a concession, and deaths.

All records, including movement documents, must be kept for three years.

Notes for Guidance

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3. If you are selected for a Scottish Government Sheep and Goat Inspection, the accuracy of your records will be verified by comparing them with the number of animals present on your holding(s) at that time.

You may wish to record births and correct the running total in the register, by making entries of animals lost or found at any point in the year where animals are counted.

The following events must be recorded:

Identification (tagging) – The full identification applied. This is as it appears on the tag.

Movements – The full identification visually displayed on the tags in the movement record for each move where ownership changes.

Deaths – Deaths of identified animals must be recorded, include the full identification number in the record of death.

You may record at a batch level, for example: UK 0123456 00100 – 215 (116 animals) examples are included at pages 6 and 8.

4. Animals born before 1st January 2010

Different rules apply to sheep and goats born before 1st January 2010.

If you have animals born before this date, please refer to the Sheep & Goat Identification & Traceability Guidance for Keepers in Scotland, at www.gov.scot/publications/livestock-identification-and-traceability-guidance

Record of Replacement Identification

Identification must be replaced within 28 days of discovering the loss. Record within 48 hours.

1. Mandatory Replacement Date	2. Mandatory Replacement Number(s) - Visual	3. Mandatory, if know Previous Identification	4. Optional Reason for Replacement e.g. upgrade, lost, illegible	5. Optional Own Use
e.g. 10/04/2024	UK 0 123456 00216-225	UK 123456 001145, 925, 633, 564	10 Ewes & Gimmers missing tags	Home bread
e.g. 27/06/2024	UK 0 123456 00250		Purchased animal – no tags	Red tag
e.g. 10/07/2025	UK 123456	UK 123456	15 homebred lambs lost tags	
e.g. 03/10/2024	UK 0 123456 00226	UK 123457	Slaughter lamb upgrade	Home bred

Continuous Register for Calendar Year

Record movement details within 48 hours. Refer to page 20 of this booklet for advice on completion.

A separate inventory figure must be recorded for every holding (CPH) in use as at 1st December.

Annual Inventory as at 1st December:

Date Entered:

1. Mandatory Date	2. Mandatory Event <small>e.g. movement on/off dead, lost</small>	3. Mandatory Number of Animals	4. Mandatory Identification: <small>complete or refer. Individual numbers required for double tagged animals. Make clear number of animals with each flock mark for single tagged animals</small>	5. Mandatory CPH/ Location animals moved to or from	6. Mandatory for off moves Haulier's name and registration number	7. Optional Running Total	8. Optional Own Use
e.g. 24/07/2024	Off	100	UK123456 – 50 lambs UK234567 - 50 Lambs	83/536/8300 Lanark Market	Self NA 86 VDM	826	

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Notes for Guidance

Guidance on the requirements that apply to keepers of sheep and goats are provided on page 1 of this booklet.

Completing the Continuous Register – Points to Note

1. For moves where the ownership of the animals does not change, identification does not need to be recorded or completed on the movement document.
2. Complete column 4 with identification details or refer to another source, for example, a list of identification numbers in either electronic or paper form.
3. You may elect to use identification numbers provided to the ScotEID database by a CCP for your record, if you do so, you must satisfy yourself that the information is present and correct.
4. If a single movement includes animals with electronic and conventional identifiers, make clear in your record the number of animals with electronic identification.
5. For movements of animals to shows or exhibitions, the full identification of every animal should be recorded. A record and movement document for each move should be completed – one for moving to the show and one for the return, if applicable.

Animals born before 1st January 2010

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Upgrading Slaughter Lambs

Lambs that are less than 12 months of age, and intended for slaughter before reaching 12 months of age, can be tagged with a single tag that shows only the flock mark of the holding of birth. This derogation is in place to make on farm recording easier. Only the flock mark needs to be entered in the records when the animals are identified or moved. Their identification is not required on the movement document.

If you decide to keep an animal beyond 12 months of age, it needs to be identified with two matching tags showing an individual number. This can take place only where the animals are:

1. Home bred
2. Animal arrived on the holding, directly or via a market, from its holding of birth.
3. There is a complete record of all the animal's movements since birth in your holding register. You must record the details, including or referring to supplementary information, if necessary. You may use the replacement tag record of this holding register. Use breeding tags with the flock mark of the holding the animal is currently on.

The Use of Holding-Based Concessions

Crofting Concession – This applies within the same crofting township.

Five Mile Concession - Applies between the main farm code and seasonal grazing within five miles, where stock do not mix with those of another keeper.

You must register with the Animal Plant Health Agency (APHA) on seasonal land, you must also record the CPH of the seasonal land and the dates of occupancy in your holding register.

License landless keepers (7000 holding code) - May apply to operate as if using the 5-mile concession with a main farm code. You must apply to your local RPID area office for a license, the license only applies to the holdings (CPHs) listed, any changes must be notified to RPID.

Further Information

Detailed information on the requirements for keepers of sheep or goats can be found in the Scottish Government booklet sent to keepers in January 2010. Further copies of this booklet are available from:

www.gov.scot/publications/livestock-identification-and-traceability-guidance

Your local SGRPID Area Office will be pleased to provide information on the requirements.

The ScotEID database can be found at www.scoteid.com. Their information centre can be contacted on 01466 794323.